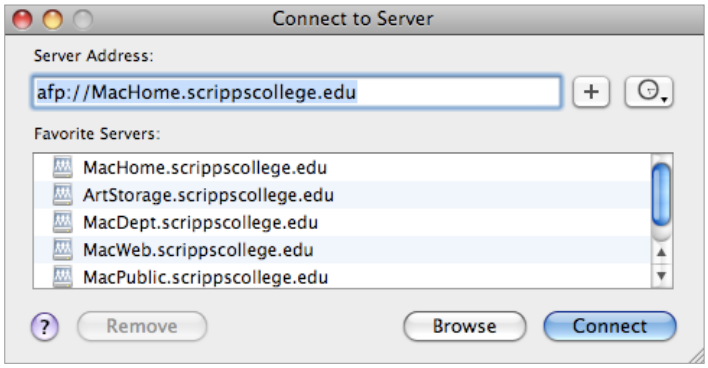
ACCESS THE SCRIPPS NETWORK FROM OFF-CAMPUS

Macintosh OS X

You can access the Scripps servers from home on your Mac with OSX using the following procedure.



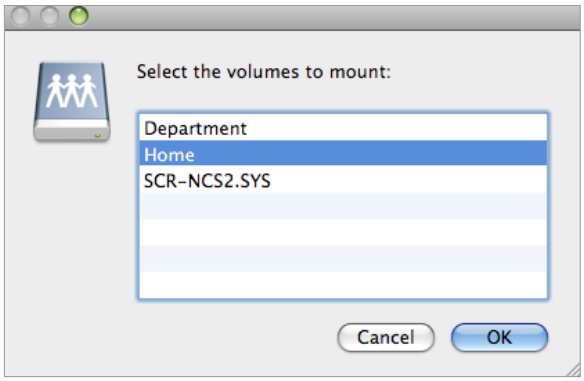
1. Connect to the Internet

2. From the Desktop, click **Go** on the Toolbar > On the drop-down list, click **Connect to Server**

3. In the Address line, type **machome.scrippscollege.edu** > click **Connect**

   Other folders you may have access to include: **macdept.scrippscollege.edu** or **macstudent.scrippscollege.edu**

4. Type your **username** and **password** then click **Connect**



5. Select the directories you want to access by **highlighting** them > click OK

6. You should now have icons for the selected volumes mounted on your Desktop and access files and folders in these volumes.

TO CHECK YOUR SCRIPPS EMAIL:

- Go to the Scripps Outlook web page: https://login.microsoftonline.com
- Enter your email address and Outlook password to connect.