

Setting Network Passwords

Your temporary network username and password are located on the bottom half of the Credentials Letter that was emailed to your personal account over the summer. A copy of this letter was also mailed to each student's home address.

To change the temporary network password:

1

Log onto a Dell computer (on campus in Steele 226 or Steele 229, or in one of the Residential Hall computer labs) using your Scripps College Network Account with your temporary or old password.

2

Press the Ctrl+Alt+Delete buttons to bring up the Novell Netware Security dialog box.

Password must not contain any part of the user's account name

Must be 6 - 10 characters in length

Must contain at least one character from 3 of the following 4 categories:

Uppercase characters (A through Z)

Lowercase characters (a through z)

At least 1 number (0 through 9)

Non-alphanumeric characters (e.g. !, \$) #, %)

3

Click the Change a Password... option. (Left)

4

Select your username, if prompted, type in your Old password > press the Tab key to move to the next field > and then type in your New password and then Confirm your new password.

