**Fulbright Research Grants  
Notes on Reference writers & Ethical Requirements for Research Proposals**  
When choosing reference writers, select the three individuals who can best speak to your ability to carry out the proposed project.

* Do not submit character references.
* Provide reference writers with copies of the *Statement of Grant Purpose* and the Personal Statement so that they can write well-informed reference letters.
* Give reference writers at least 3-4 weeks to complete the reference letters.
* You must register the reference writers in the online application system so that they can upload their reference letters directly into the application.
* References must remain confidential, so you cannot upload reference letters.
* Reference letters should be printed on institutional letterhead, signed by the authors, and then uploaded into the online application system.
* Provide your recommenders with Instructions for Fulbright Reference Writers: <http://us.fulbrightonline.org/instructions-for-reference-writers>
* You can print these out and discuss them with the person writing the letter of reference.

Foreign Language Evaluation:

See Foreign Language Evaluation Printouts. Note that if you wish to use the same professor to complete the language evaluation and a reference, you must use two different emails for that professor: e.g., [Ellen.browning@scrippscollege.edu](mailto:Ellen.browning@scrippscollege.edu) and  
[ebrowning@scrippscollege.edu](mailto:ebrowning@scrippscollege.edu)

**Ethical Requirements**: Applicants proposing research involving human beings or animals as research subjects who plan to formally publish the results or to use the results in a graduate **program should have their projects vetted by the Institutional Review Board (IRB) at their home institutions.** At-Large applicants should conduct an individual ethics review ensuring that their proposed projects are consistent with ethical standards for research involving humans as research participants as outlined in the [National Guidelines for Human Subjects Research](http://grants.nih.gov/grants/policy/hs/index.htm) (U.S. Department of Health and Human Services, Office of Extramural Research, National Institutes of Health), and in the National Guidelines for Animal Welfare at the [National Institutes of Health’s Office of Laboratory Animal Welfare](http://grants.nih.gov/grants/olaw/olaw.htm) or other applicable internationally recognized ethics guidance documents.  
  
Human subjects research includes: clinical investigations (any experiment or study on one or more persons which involves a test product/article, whether a drug, treatment, procedure or device); social-behavioral studies which entail interaction with or observation of people, especially vulnerable populations (i.e., as minors, pregnant women, inmates, drug-users, the mentally impaired, displaced/refugee populations); and, basic scientific research to study the biology of animals, persons or organs and specimens thereof. The most fundamental issues in studies involving human research subjects include: valid scientific questions and approaches; potential social value; favorable risk-benefit ratio; fair selection of study participants and an adequately administered informed consent process.

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