



Committee on Academic Review Petition to Enroll for Internship Credit

Scripps College
Office of the Registrar
Balch 121; (909) 621-8273

Must be submitted before beginning the internship.

Student's Name _____ ID No. _____

Class Level _____ Date _____

I am petitioning for this credit to appear on my transcript as credit in the _____ department/discipline.

I am petitioning for: [] Half Course (minimum 60 hours required) [] Full Course (minimum 120 hours required)

A maximum of the equivalent to two course credits in internship will count toward degree requirements.

Company or Organization of Internship: _____

Name of Internship Supervisor: _____ Title or Position: _____

Mailing Address: _____ Phone No. _____

No. of Internship Hours/Week: _____ Internship start date: _____ Internship end date: _____

Attach a separate sheet(s) that provides the following information plus any additional details you may wish to have considered.

Internship Description: Describe in detail your internship responsibilities and how appropriate progress will be determined.

Learning Objectives/Outcome for this Internship Experience: What do you expect to learn from this internship and how does this internship support and enhance your academic program as well as your long-term goals?

Evaluation/Assessment/Grading: How will the attainment of the above learning objectives/outcomes be incorporated into determination of a passing grade? What is anticipated to be included in the required research paper/project to be submitted at the end of the internship?

- I understand that this credit must be petitioned in advance of beginning the internship and will be graded pass/fail only.
- I understand that I must complete both the work for the internship and submit a research paper or equivalent project to the faculty supervisor upon completion of the internship to receive a passing grade.

Approved independent internships completed during the summer are recorded on the Scripps transcript in the summer session; academic assignments must be completed by the first Monday in October of the subsequent fall term. Approved independent internships completed during the fall or spring semester follow standard semester grading deadlines.

Professor _____ of the _____ Department has agreed to supervise this work. **Students must request supervision from a faculty member at one of The Claremont Colleges within the discipline/department under which credit is being requested.**

Student's Signature

Date

Faculty Supervisor's Approval Signature

Primary Adviser's Approval Signature

(Policy for Independent Internship Credit is stated in the Scripps Catalog.)

Committee Action: