



MAINTAINING F-1 VISA STATUS WHILE IN THE UNITED STATES

First Years: Read carefully, sign, and submit to the Registrar's Office by the first Monday after fall classes begin.

It is very important to maintain your F-1 visa status while you are in the United States. Failure to maintain the terms and conditions of nonimmigrant status is grounds for removal from the United States (possibility of deportation). It is the student's responsibility to maintain her legal status.

Basic rules and regulations to follow while a student at Scripps College

- Never drop below a full-time course of study without permission from the PDSO (Principal Designated School Official) - Kelly Hogencamp, Registrar
- Never accept employment on campus without first contacting the DSO – Marge Kligerman, Registrar Program Coordinator, for instructions about paper work required to apply for a Social Security Number.
- Never accept employment off campus without specific permission from the PDSO or DSO and the Immigration Service
- Never stay in the U.S. beyond your authorized time
- Never forget deadlines
- Never fail to *maintain your student status*

Maintain status: Your eligibility for opportunities such as employment, changes in your academic program, and transfer from one college/university to another depends upon maintaining lawful status.

To maintain your status you must:

1. Enroll in and complete a **full-time course of study** of at least 3.0 course credits each semester. However, a normal course load each semester is 4.0 course credits.
2. **Make normal academic progress** by finishing degree requirements before the expiration of the Program End Date on the Form I-20.
3. **Keep Form I-20 valid** by following proper procedures for extension of stay, change of major, finances (i.e. change from scholarship to personal funds or vice versa), transfer of schools, and obtain travel signature on current I-20 before departing the U.S. to re-enter for continued study at Scripps College.
4. **Report all changes of address** to the DSO; email: registrar@scrippscollege.edu **immediately** upon the move. Changes include your residence hall, room, local off-campus address, summer address in the U.S., and/or permanent address abroad. A physical address must be reported (not box numbers) – where you can be found at all times while you are in the U.S.
5. **Report changes in personal information** (i.e. name change, marital status, citizenship, birth of children). Report change in type of visa, length of study or course of study.
6. **A change from full-time to part-time or taking a medical leave of absence requires PDSO permission in advance.**
7. **Do not accept employment unless you are specifically authorized** under the regulations. Limit on-campus employment to 20 hours per week during the academic year and refrain from off-campus employment - Curricular Practical Training (CPT); Optional Practical Training (OPT) - without first obtaining authorization from the PDSO/DSO and the Immigration Service. For further details about employment on- or off-campus, make an appointment with your DSO.
8. **Abide by the F-1 grace period** in the U.S. by leaving the country within 60 days after completing your program of study at Scripps.

I have read and understand regulations presented above, agree to comply with these regulations, and further agree to report events as required to the PDSO/DSO of Scripps College. **I understand it is solely my responsibility to maintain legal status permitting my continued study in the United States.**

Printed Name _____ Student ID _____

Student Signature _____ Date _____