Office of the Registrar

Directory Information

Scripps College defines “directory information” in accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA) to include a student’s:

Name
Campus mailbox and email address
Dates of attendance and enrollment status (full-time or part-time)
Classification
Major(s) and/or minor(s)
Degrees, certificates, honors, and awards
Date of birth and gender
Photo
Previous academic institutions attended
Activities and sports (including height and weight of athletic team members).

All other personal information and education records are considered private under FERPA, and not released outside the College without the student’s permission. The College reserves the right to disclose information if it determines it necessary to protect the health or safety of the student or of other individuals.

Directory information is typically released in publications such as the commencement program, Dean’s List, photos used in Scripps publications and website, or to verify enrollment for insurers, employers, or honors societies. Currently enrolled students may request the College not to disclose directory information by notifying the Registrar’s Office in writing by the 10th day of the fall semester. All requests to restrict directory information will be honored for the period of one year.

If you would like Scripps College to withhold your directory information, please contact the Registrar’s Office at registrar@scrippscollege.edu to obtain a FERPA hold form.