2015 New Student Housing Questionnaire
User Guide

Greetings! Follow the following steps to complete your New Student Housing Questionnaire. For any questions, please email Jill Langan at ResLife@scrippscollege.edu.

Thank you!

Residential Life
Scripps College

Step 1: Follow url to Scripps College Residence Log-In site:
https://scrippscollege-residence.symplicity.com

Step 2: Click Resident option

Step 3: Click “Go” to go to CAS

Step 4: Click Scripps from dropdown menu, enter Scripps username and password (previously sent to you by IT)
Username should be email address. Ex: SScrpps
User password should be pw sent by IT.
*refer to email sent with log in credentials
Step 5: You will see your student profile. Click on applications, to start your New Student Housing Questionnaire.

Step 6: Complete all questions for questionnaire. You will be prompted to check the information you submitted at the end. Click next to complete each step.

You have finished! Your profile will be used to match you with a roommate(s). You will receive a confirmation of receipt of submission.

**If you are interested in requesting to live with someone you know, please follow the following additional steps. Please note you will need the Roommate Code for the person you want to live with, and they will need your code to complete your request.**

Step 7: Click Roommates at the top navigation bar. Select “Fall 2015” term from dropdown menu.
Step 8: Click on “Find Someone You Know”. Enter the roommate code for the person you know, and want to live with. It is code located in the top right-hand corner of every student’s profile. Please share this with one another prior to this step.

Step 9: Write a message/invitation to the person you want to live with:

Step 10: Send message.