GroupWise passwords do not automatically expire, and are not linked to Novell network passwords. You may want to synchronize your GW password when you change your Novell password, and here is how that is done.

1. In GroupWise, open GroupWise Preferences
2. Click the Security button
3. Click the Password tab

4. Enter your current password in the “Old Password” box > press the Tab key
5. Type your new password in the “New Password” and the “Confirm New Password” boxes
6. Click Apply and OK to close.

REMEMBER THAT PASSWORDS SHOULD BE AT LEAST SIX ALPHANUMERIC CHARACTERS LONG, AND SHOULD NOT BE ANYTHING OBVIOUS!