**Guidelines for Summer Research Report**

**Submit by email to fellowships@scrippscollege.edu by August 30th, 2019**

*Reports should be a minimum of 5 pages long. Check with your supervising professor regarding specific formats in your discipline.*

One possible format:

1. Title

2. Abstract - 200-300 word summary of your work that can be shared with the funding foundation.

**\*Please note that the abstract you submit will be included in the Fall Symposium Program.**

3. Introduction and background (1-2 pages) – frames your topic in the context of current literature and provides sufficient information for an educated reader to understand your project.

4. Materials and Methods (1-2 pages)– describe the methods and materials (if applicable). Describe completely such that another investigator could repeat your work. If you required IRB approval for your work, indicate that you did so in this section.

5. Results (2-4 pages, plus figures if relevant) – organize your results in a logical fashion that tells an interesting story. Include figures, tables, and graphs if relevant.

6. Discussion and conclusion (1-3 page) – Connect your results with other published work. Include a description of the next steps in this research, either for you or for the next person to work on the project. For some projects, you may include the discussion in the results section and end with a summary paragraph.

7. Acknowledgments – Thank your funding source, faculty mentor(s), those who provided access to resources such as archives, and others who assisted you with your project.

8. Works cited- Exact format can be dictated by your field.