Please note the November 20, 2015 deadline.

NAME _______________________________________________________________________

TITLE OF PROJECT _______________________________________________________________________

The one- or two-page written proposal that accompanies this cover sheet should include the following information:

1. Nature or purpose of the project
2. Present state of the project. Include description of work on this project supported previously with Scripps grants
3. Significance of the project for your own professional development and its potential contribution to the College
4. Anticipated progress on the project during the award period
5. Estimated detailed and justified budget (see faculty handbook (3.11) for allowable expenses.
   If your research proposal includes the purchase of items you intend to use here, keep in mind that the State of California charges a “use tax” on these items. This amount must be included in your budget.

   What is California use tax?
   Many individuals and businesses in California buy items from out-of-state retailers that are not required or authorized to collect California tax. If you make such a purchase and then use, give away, store, or otherwise consume the item in California, you may owe California use tax. This is true whether you order the item over the Internet, by telephone, or by mail. The use tax rate for any California location is the same as the sales tax rate. For additional information please see http://www.boe.ca.gov/elecsrv/eServices.htm.

6. If you have received a previous Scripps Faculty Research Grant, you must attach a copy of the report submitted to the Dean of the Faculty with the nature of the outcome supported by that grant as in publication, art works, recording, etc.
7. A separate, one-paragraph summary of the research project which (if approved for funding) will be shared with the Scripps community in the announcement of 2016-17 research awards.